

Town of Estancia
Regular Meeting of the Board of Trustees
Monday, July 16, 2018 6:15 pm
Municipal Building, 513 Williams Avenue, Estancia, NM 87016

Minutes

Invocation and Pledge of Allegiance

The meeting was called to order at 6:25pm and Roll Call was taken:

Trustee Romero- Present
Trustee Sedillo- Present
Trustee Chavez- Present
Trustee Hall- Present
Mayor Dial – Present

- 1.0 **Approval/Disapproval of Agenda – Action Item**
ACTION TAKEN: Trustee Romero made a motion to approve the agenda as written. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**
- 2.0 **Discussion/Approval of the July 2, 2018 Regular Meeting Minutes – Action Item**
ACTION TAKEN: Trustee Hall made a motion to approve the July 2, 2018 Regular Meeting Minutes. Trustee Romero seconded the motion. All in favor. **MOTION CARRIED**
- 3.0 **Discussion/Approval of July 16, 2018 Bill List – Action Item**
ACTION TAKEN: Trustee Hall made a motion to approve the July 16, 2018 Bill List. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**

Old Business

- 4.0 **Update on amendment to lease for property at 405 5th street- Information Only**
Clerk Michelle Jones updated the Board concerning the request at the last Board meeting to lower the rent at this location and add in a 30 day termination clause for both the Town and the renter. Ms. Jones informed the Board that because we are government the rent had to equate to fair market value and could not be reduced at this time. When the current lease is up in November, fair market value can be assessed again if necessary. The 30 day termination clause will be added to the current contract. **INFORMATION ONLY**

Public Comment

Ms. Tracey Master, Torrance County DWI Prevention Program Coordinator, spoke to the Board about two topics: the pool and a possible Suicide Prevention Walk that she is organizing.

Ms. Master's DWI Prevention Program sponsored several Teen and Family Nights at the pool this summer. Each event was free to our residents and was a great success. The Board thanked Ms. Master for her support this summer and we all hope to repeat these teen and family events next summer.

Ms. Master also informed the Board that she is partnering with the owners of E-Town Fitness to sponsor a Suicide Prevention Walk in late September. The purpose of the walk will be to raise awareness and support towards preventing suicide. September is Suicide Awareness month.

She told the Board that she was not asking for a monetary contribution, but was asking for support in-kind; help getting the word out and support on the day of the walk. She asked the Board to try to attend the event; either participating or just lining the street to cheer on the walkers would be much appreciated. The Board suggested that she work with our Police Chief about any safety concerns and Trustee Sedillo suggested that she consider doing a “Glow Walk” in the evening at our park. The Board agreed to support this event.

New Business

5.0 Discussion of Transportation Committee- County Commissioner Javier Sanchez- Discussion and Possible Action Item

Torrance County Commissioner Javier Sanchez came and spoke to the Board about a new committee the Commission is considering. The County is thinking about starting a Transportation Committee. This committee would be comprised of representatives from the County, the municipalities, and other local stakeholders. At this point, Commissioner Sanchez is just reaching out to the municipalities to see if there is any interest. The committee would consider a variety of transportation issues from bike routes to main arteries. Commissioner Sanchez asked the Board to select a representative to attend the first meeting if they were interested in the committee. The Board is very interested in this committee and said that several of the Trustees would be interested in attending. Commissioner Sanchez was asked to reach out to the Board again when he has a meeting date and time set. Commissioner Sanchez thanked the Board for their support.

6.0 Request for a Special Meeting on July 30, 2018 for approval of the 4th qtr. quarterly report FY19 Final Budget- Action Item

Clerk Michelle Jones asked the Board to schedule a Special Meeting to review and formally approve the FY18 4th quarter quarterly report and the FY19 Final Budget. The Board agreed to the scheduling of this Special Meeting. **NO ACTION NECESSARY, INFORMATION ONLY**

7.0 Mayor/Council:

Trustee Hall commented that the parking lot at the school looks much better now that it has been fixed.

Trustee Chavez told the Board that Ms. Josie Chavez had reached out to her about renting the Town’s Punkin Chunker for this year’s Punkin Chunkin event. The Town will look into how this could be accomplished.

Trustee Sedillo gave an update about the upcoming Fishing Derby, which will be held on Old Timer’s Day- July 28th. He has arranged for the pond to be stocked on July 26th. He has received donations for prizes and it should be a really fun event. Clerk Michelle Jones will assist and is making award certificates to present to the winners. As Mayor Pro-Tem, Trustee Sedillo will give the Welcome speech at the Alumni Meeting that day.

Trustee Romero said that he is glad that the huge puddle in front of the old Sturges Market is going to be repaired.

Mayor Dial said that we may have a climbing wall at the park for Old Timer's Day. He also said he would be attending the PERA meeting at the County offices tomorrow.

8.0 Executive Session- pursuant to NMSA 1978, Section 10-15-1 to 10-15-4 Section (H) (2), the following matters will be discussed in Closed Session:

a) Limited Personnel Matters- Public Works Department.

ACTION TAKEN: Trustee Sedillo made a motion to go into Executive Session. Trustee Romero seconded the motion. Roll Call Vote: Trustee Romero-Yes, Trustee Sedillo-Yes, Trustee Chavez-Yes, Trustee Hall- Yes, and Mayor Dial- Yes. **MOTION CARRIED**

Executive Session began at 7:25pm.

Return from Executive Session-

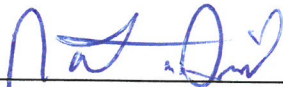
ACTION TAKEN: Trustee Hall made a motion to return to Regular Session at 8:10pm. Trustee Chavez seconded the motion. All in Favor. **MOTION CARRIED** Trustee Hall stated that the only item discussed in Executive Session was the item listed on the agenda and no action was taken.

The Board instructed the Clerk's Office to post requesting applications for a Full-Time Maintenance 1 worker. Applications will be accepted until Thursday, July 26th at 5:00pm.

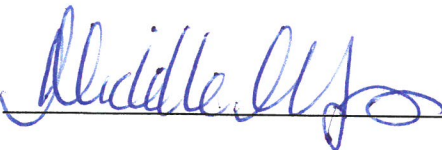
Adjournment

Trustee Hall made a motion to adjourn the meeting. Trustee Sedillo seconded the motion. All in favor. **MOTION CARRIED.**

The meeting adjourned at 8:13 pm.

Approved: 

Date: 8/6/18

Attest: 

Date: 8/6/18